

1. Title of the certificate (HR) and programme number <sup>(1)</sup>**Tehničar za jahte i marine**

(020224)

<sup>(1)</sup> In the original language.2. Translated title of the certificate (EN) <sup>(2)</sup>**Yacht and marina technician**<sup>(2)</sup> This translation has no legal status.

## 3. Profile of skills and competences

## A) GENERAL EDUCATION COMPETENCES

- Use basic communication knowledge and skills through active use of mother tongue and foreign languages in different situations
- Apply basic mathematical knowledge, skills and processes
- Comprehend and apply physical laws
- Use modern information and communication technology actively and critically
- Have knowledge of basic economic concepts and functioning of the economic system as a whole, apply basic entrepreneurial competences
- Apply ethical principles and respect diversity
- Understand the geographical processes and fundamental historical knowledge
- Foster physical and health culture by exercising regularly in accordance with individual possibilities in order to maintain and preserve health

## B) VOCATIONAL COMPETENCES

- Collect data on the needs of accommodation of passengers, boats and yachts in the marina
- Develop a plan for the rental, use and accommodation of boats and yachts in a boat rental company
- Develop a plan for mooring boats and yachts at sea and dry berths in the marina
- Organise the reception and accommodation of passengers, boats, yachts and mega yachts at sea and dry berths
- Perform checks on the safety and soundness of boats, equipment and devices in marinas and boat rental companies
- Prepare an offer for renting a sea or dry berth in the marina
- Organise and carry out the rental and handover of vessels in a boat rental company
- Organise major repairs on boats and yachts and maintain deck equipment in good condition during the vessel's stay in the marina
- Manage and operate category "B" and "C" boats and category "A" and "B" yachts in all sailing conditions in small coastal navigation
- Perform reservations of vessels for hire, print out documentation on boat rental and charge for marina use services incurred during the stay of boats and yachts in marina
- Communicate with competent institutions, maritime services and employees in the marina and in the boat rental company by applying the rules of business etiquette
- Implement and supervise the implementation of regulations on occupational safety and protection of the marine environment in marinas
- Implement and supervise the safe accommodation of passengers, crew, boats and yachts at sea and dry berths during their stay in the marina
- Control the quality of the service provided in the marina and in the boat rental company

## 4. Range of occupations accessible to the holder of the certificate

Independently and/or in a team, performs logistics tasks in the operations of marinas and boat rental companies, such as planning, organising and implementing a safe and comfortable stay of passengers and vessels in the marina, boat rental tasks, and handling and managing A, B and C category vessels in small coastal navigation. Performs tasks such as contracting boat rentals, creating boat rental schedules, organising boat maintenance at sea and dry berths, researching passenger and crew satisfaction with their stay in the marina with proposals for solutions for improvement, as well as organising the stay of crew and passengers in the marina. Can be employed in positions in marinas, boat rental companies and in travel agencies that are authorised to organise boat rentals and organise sailing in positions of professional employees in marinas, reception staff, employees in boat and yacht rental offices, skippers, as well as crew members on yachts and mega yachts.

## 5. Official basis of the certificate

<p><b>Name and status of the body awarding the certificate</b></p> <p>The certificate is issued by the secondary education institution (vocational education and training school).</p>	<p><b>Name and status of the national authority providing accreditation/recognition of the certificate</b></p> <p>Ministry of Science, Education and Youth Donje Svetice 38 10000 Zagreb <a href="http://www.mzom.hr">www.mzom.hr</a></p>
<p><b>Legal basis</b></p> <p>Primary and Secondary School Education Act (Official Gazette No. 87/2008, 86/2009, 92/2010, 105/2010-corr., 90/2011, 16/2012, 86/2012, 94/2013, 152/2014, 7/2017, 68/2018, 98/2019, 64/2020, 151/2022 and 156/2023) Vocational Education and Training Act (Official Gazette, No. 30 30/2009, 24/2010, 22/2013, 25/2018 and 69/2022) Croatian Qualifications Framework Act (Official Gazette No. 22/2013,41/2016, 64/2018, 47/2020 and 20/2021)</p>	<p><b>National grading system / Pass requirements</b></p> <p>Excellent 5 (10) A Very good 4 (9) B Good 3 (8) B Sufficient 2 (6-7) C Insufficient 1 (0-5) F</p> <p>In order to pass the exam, it is necessary to get the grade 2 (6-7), i.e. C (sufficient).</p>
<p><b>Level of qualifications</b></p> <p>Level 4.2. in the Croatian Qualifications Framework</p>	<p><b>Access to next level of education/training</b></p> <p>Access to higher level of qualification in accordance with the Croatian Qualifications Framework.</p>

## 6. General data of acquiring the certificate

	Percentage of total programme (%)	Total number of hours
General education part	53.27	2332
Vocational part – theoretical	38.94	1705
Vocational part – practice/exercises	7.79	341
<b>Duration of education</b>		4 years

**Entry requirements:** Completion of primary education

**More information available at:**

Ministry of Science, Education and Youth ([www.mzom.hr](http://www.mzom.hr))  
Education and Teacher Training Agency ([www.azoo.hr](http://www.azoo.hr))  
Agency for Vocational Education and Adult Education ([www.asoo.hr](http://www.asoo.hr))

National Europass Centre in Croatia ([www.europass.hr](http://www.europass.hr)) at the Agency for Mobility and EU Programmes ([www.ampeu.hr](http://www.ampeu.hr)).

**(\*) Explanatory note**

This document provides additional information about the school certificate and does not have any legal status in itself. Its format is based on the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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